

# MT. SHASTA RECREATION & PARKS DISTRICT

## BOARD OF DIRECTORS REGULAR MEETING AGENDA TUESDAY –MARCH 12, 2019– 6:00PM MT. SHASTA CITY PARK – UPPER LODGE

**Note for Public Comment** - The public will have an opportunity to comment on any agenda item or any other matter under **AUDIENCE NOT ON AGENDA** or during Board discussion of that agenda item. If a speaker requires more than 3 minutes for his or her comments, the speaker may submit additional comments in writing to the Board Clerk. Speakers may not cede their time. If you desire a written response, please provide your mailing address.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CHAIRMAN'S COMMENTS**
4. **CORRESPONDENCE**
5. **AUDIENCE NOT ON AGENDA** (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.)
6. **AUDIENCE ON AGENDA –**  
**Friends of the Parks Mt. Shasta Committee** - (See OB – Special District Tax Measure / Update)  
**Joe Wirth, Mt. Shasta Trail Association &**  
**Tom Hesseldenz, Consultant** - (See OB – Prop. 68 Park Bond Grant Program Workshop Follow-Up & Grant Proposal(s) Planning)
7. **CONSENT AGENDA - Approval**
  - Minutes – January 29, 2019 Special (AM) Meeting
  - Minutes – January 31, 2019 Special Meeting – Public Hearing
  - Minutes – February 19, 2019 Special Meeting
  - Monthly Financial Summary – as reconciled thru 2/28/19
8. **OLD BUSINESS –**  
**Special District Tax Measure / Measure V Update** – Members of the Friends of the Parks Mt. Shasta will be in attendance to discuss the Measure V campaign status and plans for voter outreach prior to the March 26, 2019 Special State Election – Information only  
  
**Prop 68 Park Bond Grant Program Workshop Follow-Up/ Grant Proposal(s) Planning** –  
The Prop. 68 Ad-Hoc committee will provide information as a follow-up to the recent Prop 68 workshop attended in Redding. Granting options, applicant requirements, funding criteria, and submission timelines will be discussed. District planning & recommendations for potential Prop. 68 grant projects will be discussed – Possible action  
  
**FY 1819 Board Action Calendar – District Goal #6 / Professionally Prepared Comprehensive Master Plan – Sewer, Roads/Parking, Safety, Architecturally Designed Buildings** –  
The District Administrator will be providing an update on planning steps relating to progress on Goal #6, and an overview of projected timetables moving forward.
9. **NEW BUSINESS –**  
**Mt. Shasta and Dunsmuir Recreation & Parks Districts FY 1819 Service Agreement / Addendum** – The District Administrator will present a request from Dunsmuir R&P District to amend the FY 1819 service agreement to add clerical duties as specified, provided by Mt. Shasta. County Counsel has prepared an addendum to amend the scope of service request; add Clerical Responsibilities to Exhibit 1; to reflect an increase to the monthly rate of compensation to be paid to Mt. Shasta R&P by Dunsmuir; and amend indemnification language / Recommendation for approval from District Administrator – Discussion & possible action.

**Request to Change April Board Meeting Date** – The District Administrator will be presenting a request for Board approval to re-schedule the Tuesday, April 9<sup>th</sup> regular meeting to Tuesday, April 16, 2019 – Possible Action

**10. REPORTS -  
MAINTENANCE / SUPERVISOR JOHN ZANNI**

Monthly report and equipment updates

**ADMINISTRATIVE / DISTRICT ADMINISTRATOR –**

- Introduction of Shannon Shaw as the District's new Recreation / Project Supervisor – SRCF Grant Project Report
- February activities report
- Senior Nutrition Program Update
- C.P.R.S. Conference – Sacramento, March 20-23
- Annual Form 700 Filing / Reminder

**11. BOARD / STAFF COMMENTS**

**12. DISBURSEMENTS / BUDGET APPROPRIATIONS**

**Approval District 1819** – February payroll #2, March payroll #1 and February-March accounts payable disbursements

- **Motion #1 / District**      Total – to be presented at meeting

**Approval Rink FY 1819** – February-March accounts payable disbursements

- **Motion #2 / Rink**      Total – to be presented at meeting

**Approval Senior Nutrition** - Payroll & accounts payable disbursements – 2/1-28/19

- **Motion #3 / SNP**      Total – to be presented at meeting

**13. ADJOURN**