

MOUNT SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA WEDNESDAY – MAY 15, 2024– 6PM CITY PARK – UPPER LODGE 1315 NIXON ROAD

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR COMMENTS

4. CONSENT AGENDA APPROVAL -

- Minutes April 17, 2024 – Regular Meeting
- April Payroll #2 – Net Wages, Taxes, Other - Check register (4/26/24) – \$13,993.36
- May Payroll #1 – Net Wages, Taxes, Other – Check register (5/10/24) - \$13,648.16
- May – Vendor Disbursements – presented at meeting
- Budget Transfer (dated 5/15/24) – Transfer \$12,114 from Equipment to Special Departmental Expense to recognize the recent purchase of chairs, tables, & carts for the Lower Lodge and Dance Hall (Furniture line item) and to align the budget expenditure as recorded by the County.

5. AUDIENCE NOT ON AGENDA - (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - **NO ACTION WILL BE TAKEN** on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

6. NEW BUSINESS –

Tree Maintenance - District Administrator Shaw requests approval to move forward with the removal of dead branches hanging above the Community Garden, and with branches identified as a fire hazard hanging over the City Park Upper Lodge. Cost of work estimated to be \$3650. Discussion & possible action.

Budget Committee Report- The District Budget Committee met on 5/14/24 to discuss the preliminary budget for fiscal year 2024/2025. The Committee will provide an overview of the discussion to the Board.

Discussion Regarding Use of Prop. 68 Funding- Shaw has received input from the District Engineer, Maintenance staff and Vantage Paving in regards to utilizing Prop. 68 funds for City Park road work. Shaw will report on her findings. Discussion & possible action.

Contract Addendum for Professional Services with Siskiyou Outdoor Recreation Alliance (SORA) –

The contract term for professional services provided by Siskiyou Outdoor Recreation Alliance for activities conducted by the Siskiyou Stewardship Corp. will expire at the end of May, 2024. District Administrator Shaw recommends Board approval to extend the contract term. Discussion & possible action.

7. REPORTS

Administrative - District Administrator Shaw

- Current Operations Report

Maintenance – Maintenance Supervisor Zanni

- Seasonal Tasks / Projects

Financial – Administrative Assistant Smith

- FY2324 – budget overview thru 4/30/24

8. FUTURE AGENDA ITEMS / SCHEDULING

- Budget Committee meeting – Preliminary Budget Planning & Filing (tbd)

9. BOARD/STAFF COMMENTS

10. ADJOURN