

MOUNT SHASTA RECREATION & PARKS DISTRICT

BOARD OF DIRECTORS

SPECIAL MEETING AGENDA - **AMENDED**

WEDNESDAY – MARCH 10, 2021– 6PM

VIA ZOOM TELE-CONFERENCE

Join Zoom Meeting

<https://us02web.zoom.us/j/83656919695?pwd=dEwyK0xOa25ISHIreGY2OVRoeTFYQT09>

Meeting ID: 836 5691 9695

Passcode: 261703

One tap mobile

+16699009128 US (San Jose)

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 836 5691 9695

Passcode: 261703

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR COMMENTS

4. CONSENT AGENDA - APPROVAL

- Minutes February 1, 2021 – Special Meeting
- Minutes February 17, 2021 – Special Meeting
- FY 2021 – March Vendor Disbursements – Total – presented at meeting
- Budget Appropriation – To recognize FY2021 unbudgeted revenue and appropriate said funds to Expense Category – 728000 / Special Department for the purpose of increasing the FY2021 expenditure budget

5. AUDIENCE NOT ON AGENDA / ACCESSING MEETING THRU TELE-CONFERENCE

PROTOCOL (Please Note: This time slot is for information from the public to the Board of Directors on any matter or agenda item - NO ACTION WILL BE TAKEN on items not on the agenda. The public may also address the Board during open discussion of any agenda item.

6. AUDIENCE ON AGENDA

Tom Haistings, Mt. Shasta 4th of July Fireworks Committee / See New Business

Tom Hesseldenz, Hesseldenz & Associates / See Old Business – Master Plan Update

7. NEW BUSINESS –

Special Event Requests / Committee Recommendations – The Special Events AdHoc Committee met on March 2 to discuss the ability to facilitate special events in the near future. The Committee will make recommendations to the Board on the following proposed events:

- 4th of July
- Summer Concert Series
- Blackberry Music Festival
- Pete Carroll / 9th Island Events – Music Festival
- Grinduro

Discussion & possible action

4th of July Fireworks / Shastice Park Use Request – Tom Haistings, for the Mt. Shasta 4th of July Fireworks Committee, is proposing that the fireworks show for 2021 be held at Shastice Park. Specifics concerning the proposed move to Shastice will be discussed including: planning timeline, logistics for staging & viewing locations, safety & security, insurance coverage, and community outreach / The Committee's request for use of Shastice Park will be heard with possible Board action.

FY 2017/2018 & FY 2018/2019 Audited Financial Statements – The District has received the completed financial audit report as prepared by AGT / CPA's & Advisors for fiscal years ending June 30, 2018 and June 30, 2019. The audited financial statements have been distributed and staff requests Board approval to accept the audit reports as presented. Discussion - possible action

RFQ for On-Call Engineering Services – In anticipation of large projects requiring engineering, the District will be circulating a Request for Qualifications for an on-call engineer. The Board will review the RFQ notice to be circulated and provide direction. Discussion – possible action

Special Events Policy/Procedure – District Administrator Shaw will introduce draft documents for review and discussion to outline policy and procedures for special event requests to be held in the District parks. Discussion – possible action

8. OLD BUSINESS

Master Plan Update – Master Plan Update – Tom Hesseldenz will be in attendance to provide an overview of the project's next steps and an update on stakeholder conversations. Discussion possible action.

9. REPORTS

Administrative - District Administrator Shaw

Maintenance – Maintenance Supervisor Zanni

Financial – Administrative Assistant Smith

10. BOARD/STAFF COMMENTS

11. ADJOURN